

# Vulnerable People Safeguarding Policy

## AIM:

To safeguard and protect children and vulnerable adults whilst they are involved in activities within Holbeach Town Band.

## DEFINITIONS:

- A child, as referred to within this document, means an individual under the age of 18 years and therefore, by law, considered vulnerable.
- A vulnerable adult, as referred to within this document, means any person over the age of 18 years who, for any reason, may be unable to take care of him/herself or may be unable to protect him/herself from harm or exploitation from or by another individual (no matter how it is intended).
- The Band means Holbeach Town Band and includes Holbeach Victoria Training Band and the Band's Learner Group.
- The Officers means the Chairman, Deputy Chairman, Musical Director, Secretary, Treasurer and Fundraiser for the time being of Holbeach Town Band.

## PROCEDURE

The Band has a duty of care to safeguard from harm all children and other vulnerable people involved in its activities and the Band is committed to doing so. We strive to provide a caring environment within which all players within the Band can flourish and thrive.

- The Officers will consider carefully any risks that may arise from our contact with a vulnerable person.
- The Officers will put in place reasonable steps to ensure the safety of vulnerable people.
- The Officers will ensure that Band representatives working with vulnerable people within The Band are subject to checks through the Disclosure and Barring Service (DBS) (formerly known as the Criminal Records Bureau).
- The Officers will consider the outcomes to each DBS check carefully for issues pertaining to risk to vulnerable people and respond appropriately to ensure the safety of all of the Band's members.
- All personal information regarding members of the Band is held securely and is available only as necessary to the Officers.
- The Officers will respect the wishes of any parents/guardians who object to an individual being photographed/filmed or recorded.
- The Band has an appointed Safeguarding Officer who is available to discuss and respond appropriately to any concerns expressed about the safety or welfare of a vulnerable person within The Band.
- This policy will be reviewed by the Officers annually.

The Band's Safeguarding Officer is Yvonne Butter

Adopted 30<sup>th</sup> June 2015